

## How to Sign up for an Elite?

1. Login into toolbox.  
[https://portal.fujitsugeneral.com/login/index.cfm?SERVER\\_NAME=dealers.fujitsugeneral.com](https://portal.fujitsugeneral.com/login/index.cfm?SERVER_NAME=dealers.fujitsugeneral.com)
2. If you meet the requirements to become an Elite Contractor . You can then apply through the toolbox.

Customer Lookup Logo	Status	Training Point Minimum	Registered/ Commissioned Unit Point Minimum	Required Point Minimum	Application Required	Contractor Toolbox Access Approval Required	Agreed to Code of Conduct	Website Search
Fujitsu Elite		18^	20*	50	Yes	Yes	Yes	Yes**

3. Click the "Fujitsu Elite Application". **The icon to apply will only show if you meet our minimum requirements.**

The screenshot shows the Fujitsu Internal Portal for Contractor ABC (12345). The page is divided into several sections: Contractor Information, Tools, Operations, Contractor Rankings, and logos for Halcyon and HFI. A large black arrow points to the 'Fujitsu Elite Application' link in the Operations section. Other links in the Operations section include Register an Install, View Registered Units, Distributor Locator, How Contractor Rankings Work, Fujitsu General Financing, and Frequently Asked Questions. The Tools section includes Sales/Lead Managements, Training Signup, Load Calculator, Online Training, and Add User. The Contractor Information section includes Street Address, City, State Zip, Phone, and Fax. The Contractor Rankings section shows 45, 176, and 224 points. The footer indicates Copyright 2015, FUJITSU GENERAL AMERICA, INC. All rights reserved.

4. Fill out the Application:

The screenshot shows the Fujitsu Elite Application form. The form is titled 'Fujitsu Elite Application' and includes the following sections:

- Halcyon Dealer Application:**
  - Number of Years in Business:
  - Number of Outside Sales People:
  - Describe your customer base: Residential  % and Commercial  %
  - Please Categorize your Business:
    - Install, Service, and Repair
    - Design, Build
    - Plan and Spec
    - Other
- Technician License Information:**
  - Please enter technicians refrigeration license number, Industry certifications and/or required state licenses

Technicians Name	License description or purpose	License Name	License Number
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
- Agreement:**
  - I agree to the Halcyon Dealer Terms and Conditions
- Submit Halcyon Dealer Application** button

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5. Your Application will be reviewed by Fujitsu.