

## What the Distributor Needs for FAST

1. Contact your rep to set a date for the class
2. Your rep will post the class on the Fujitsu Toolbox & contractors **HAVE TO SIGN UP ONLINE**
  - a. Please let your rep know what the max occupancy is for the class
3. Your rep will send you a flyer with the date/time/location so you can promote the class
4. Please order the following literature online through the portal and put all materials in packets before class.
  - a. FAST Packet Bundle: 6-58-FG3105 (25/pkg)
    - i. Each bundle includes 25 of each: • Halcyon 48 Page Product Brochure (FG2028) • Consumer 4 Page Fold Out Brochure (FG2029) • Energy Savings Calculator Card (FG9005) • Dealer Toolbox Card (FG2031) • Halcyon High Seer R410A Mini Split troubleshooting Guide (FG2020) • Pocket Folder (FG3000) • FAST Tech Tips Packet (FG3100)
  - b. Training Certificates: 6-26-FG3104 (25/pkg)
  - c. FAST Survey: 6-27-FG3103 (25/pkg)
  - d. Quiz 1&2: 6-27-FG3101 (25/pkg)
  - e. Quiz 3&4: 6-27-FG3102 (25/pkg)
  - f. IF ALL ITEMS WERE NOT RECEIVED PLEASE LET YOUR REP KNOW ASAP
5. Day of please provide
  - a. Breakfast
  - b. Lunch
  - c. Drink (soda/coffee/water) for all day
6. FAST is advertised as a FREE class. Distributors can be reimbursed for the class up to \$50 a person. Fujitsu requires invoices as well as registration sheets showing how many people were in attendance. Please fill out the MDF Form and send to your Marketing Dept/Corporate Office.